

Stronger Country Communities Fund (SCCF) Introduction

* indicates a required field

Introduction

The Stronger Country Communities Fund was established in 2017 by the NSW Government to help deliver local projects to regional communities. The objective of the fund is to provide projects that improve the lives of people who live in regional areas.

Projects must be located in one of the 93 regional NSW Local Government Areas, Lord Howe Island or the Unincorporated Far West. Projects in metropolitan Sydney, Newcastle and Wollongong are not eligible.

Project applications must be specific to a Local Government Area and will be prioritised against other projects in that Local Government Area in the assessment process.

Eligible applicants are: • the 93 regional NSW councils, regional Joint Organisations of councils, the Lord Howe Island Board and the Unincorporated Far West groups • incorporated, not-for-profit organisations or other organisations that have a public purpose and carry out activities in NSW, including Local Aboriginal Land Councils.

For a full list of eligible Local Government Areas, please visit nsw.gov.au/regional-growth-fund-eligibility

To determine if your project is eligible, please refer to the guidelines on the [Stronger Country Communities website](#).

Your application is not officially submitted for consideration until you 'Review and Submit' your application at the end of the application form. Once submitted, your application cannot be varied. Please ensure you allow enough time for completion (at least two hours if you have already read the Guidelines and have all of your supporting information prepared - see checklist below).

Applications will not be accepted after 5pm AEST on Friday 27 September 2019.

Please ensure you save as you go to avoid losing any information and take note of your application ID to use when naming any uploaded files e.g. Budget - SCCF3-xxxx.

For queries about the guidelines, deadlines, or questions in the form, please contact us on 1300 679 673 from 8.30am to 4.30pm or email regionalnsw.business@dpc.nsw.gov.au and quote your application ID (this is the *Submission Number* sent to you by email when you started the application - SCCF3-xxxx).

1. Before you start you will need to have *

- 1. Read the Program Guidelines as on the website
- 2. A written description of your project, detailed scope and its benefits
- 3. Evidence of community consultation to upload
- 4. Filled out the Project Plan template and have it ready to upload
- 5. Filled out the Project Budget template and have it ready to upload
- 6. If relevant, a copy of landowner's consent in writing to upload
- 7. If relevant, a letter of support from the relevant NSW state sporting organisation to upload

At least 5 choices must be selected.

Please tick 1 to 5 above. Tick 6 and 7 if applicable

Applicant Details

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

* indicates a required field

Eligible applicants

To be eligible for funding your organisation must either be:

- **one of the 93 regional NSW councils, regional Joint Organisations of councils, the Lord Howe Island Board and the Unincorporated Far West groups**
- **incorporated, not-for-profit organisations or other organisations that have a public purpose and carry out activities in NSW, including Local Aboriginal Land Councils.**

Applicants **must** hold an Australian Business Number (ABN), Australian Company Number (ACN) or be registered under the *Associations Incorporation Act 2009*. Applicants must have or be able and willing to purchase at least \$20 million public liability insurance.

Ineligible applicants are:

- an individual or group of individuals
- an unincorporated organisation
- a for-profit commercial organisation.

2. Please select your organisation *

- NSW Regional Council Joint Organisation of Councils Lord Howe Island Board
 Unincorporated Far West Group Other Organisation

Other Organisation

5. Organisation Name

Macleay Options Inc

Please tick the legal status of your organisation *

- Aboriginal organisation registered under the Aboriginal Councils and Associations Act
 Company Limited by Guarantee
 Incorporated Non-Government
 Not-for-profit
 Registered Association under an Act of Parliament
 Registered Co-operative under an Act of Parliament
 Other:

At least 1 choice and no more than 1 choice may be selected.

Select most relevant option. If 'Other' please specify in the box

6. Please provide a brief description of your organisation including the type of work or services provided *

Macleay Options was established in 1962. Its purpose has expanded over time and now includes numerous support and employment programs. A focus on disengaged youth is occurring due to a growing problem in the Kempsey/Macleay area leading to the development of "Stockcamp". Macleay Options also provide a School Leavers Employment Support Program, day & respite programs for people with a disability as we are an approved NDIS provider. We also incorporate social enterprise to include mattress recycling, macadamia processing, Mowhawks Lawn & Garden Maintenance, digital fabric printing, supply & manufacture survey, foamwork & gardening pegs, hardwood outdoor furniture & reclaimed timber products.

Must be between 0 and 100 words.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

7. Please identify type of organisation *

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Aboriginal | <input type="checkbox"/> Health | <input type="checkbox"/> Social |
| <input type="checkbox"/> Arts, Craft and Cultural | <input type="checkbox"/> Multicultural | <input type="checkbox"/> Sporting |
| <input type="checkbox"/> Community Centre | <input type="checkbox"/> Refugee | <input checked="" type="checkbox"/> Youth |
| <input checked="" type="checkbox"/> Disability | <input type="checkbox"/> Religious | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Environmental | | |

At least 1 choice must be selected.

ABN check

8. Does your organisation have an ABN *

Yes No

Australian Business Number details

9. Please enter your organisation's ABN *

68 253 640 058

Information from the Australian Business Register	
ABN	68 253 640 058
Entity name	Macleay Options Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	2440 NSW
Information retrieved at 2:00am today	

Must be an ABN.

Organisation address

12. Organisation street address *

19A Elbow St

West Kempsey NSW 2440 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

13. Organisation postal address *

PO Box 3680

West Kempsey NSW 2440 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

14. Organisation phone number *

(02) 6562 2355

Must be an Australian phone number.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

15. Organisation email *

mickm@macleayoptions.org.au

Must be an email address.

Project contact person

Please provide the name of the contact person from the organisation who will be the contact point throughout this project.

16. Applicant project contact *

Mr Mick Milicevic

17. Applicant project contact position *

Chief Executive Officer

18. Applicant project contact daytime phone number *

(02) 6563 1271

Must be an Australian phone number.

Please include area code for landlines.

19. Applicant project contact mobile phone number *

0409 711 800

Must be an Australian phone number.

20. Applicant project contact email *

mickm@macleayoptions.org.au

Must be an email address.

Project category

* indicates a required field

There are two types of project categories for eligible projects under the Stronger Country Communities Program: Youth-related projects and General community amenity projects.

Youth-related projects must be for:

- development of new or upgrades to existing infrastructure for young people; or
- delivering programs for young people.

Youth-related projects must be aligned to the areas of community, wellbeing, connectivity and work readiness. For more information and examples, please see program guidelines (page 5).

General community amenity projects must be for:

- construction of new or upgrades to existing local community infrastructure
- construction of new or upgrades to existing local sporting infrastructure
- capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community
- delivering programs that benefit the local community
- infrastructure to assist the delivery of general community programs.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

Examples of each category are on pages **5 & 6** of the guidelines on the [Stronger Country Communities Fund website](#).

21. Which main category best represents your project? *

Youth-related project

While projects may fit within both categories, applicants only need to select the category that best represents their project idea.

Youth-related projects

23. Please select the most relevant youth project type

- development of new or upgrades to existing infrastructure for young people
- delivering programs for young people.

Project Details

* indicates a required field

26. Project Title *

Youth Stockcamp Kempsey

Must be no more than 15 words.

This will be used in correspondence, ensure it accurately describes your project.

27. Short Project Description *

Youth Stockcamp is targeted for disengaged youth aged 13 years to 18 years in the Kempsey LGA, where mainstream education fails to meet their needs. The program is designed to give local youth a safe place to learn new life skills, be involved in agriculture & animal husbandry & enable youth to develop skills to allow them to reach their full potential. The program is designed to provide the youth with the skills to be employment ready and to work with attendees to establish employment pathways with meaningful job outcomes.

Must be no more than 100 words.

Please provide a short description for publication purposes.

28. Project Scope *

Stockcamp principles are to provide intervention, education, employment pathways, cultural and life skill opportunities. The program is based on agriculture and trade that involves horse skills, cattle husbandry and offers trade experience such as welding and carpentry aligned with arts, horticulture and environmental education. Project scope encapsulates delivery of the Youth Stockcamp program in Kempsey and involves the following:

1. Hiring of relevant teachers/mentors to deliver the program
2. Engagement and expansion of referral sources for youth to engage in this program, this includes the Department of Education, Department of Health, in particular mental health peer support workers, Drug and Alcohol workers, FACS, Department of Housing, Principals from Kempsey and Melville High Schools, Kempsey Vocational College, Kempsey Council, PCYC, Juvenile Justice, Court System, Police and Kempsey Neighbourhood Centre
3. Individual program plans for each youth participating in the program
4. Development of relevant support networks for each youth attendee to ensure they have the best support to ensure a positive experience

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

5. Customised employment pathways through engagement with the business community and training providers

6. Monitor, record and report on outcomes per the funding and program guidelines and requirements

Must be no more than 200 words.

Outline the exact scope of works that will be delivered with the grant funding. Include what you will do and how you will do it.

Project Activity

While this project may fit within multiple activity categories, applicants only need to select the category that best represents their project activity.

CommunityEnvironmentGeneral InfrastructureRecreationSportYouth

Art & cultureLED lightingCarparkExercise areaGolf courseYouth Program

EducationSolar panelFootpath/ CyclewayGardensEquineYouth Event

Gallery MarineMountain bike trailMotor sport

Historic landmark Public amenitiesParkShowground

Housing Street BeautificationPlaygroundSporting venue

Library Recreation areaSurf life saving

Museum Skate parkSwimming pool

Services TourismTennis club

Theatre Walking trail

Town hall Waterfront

Community centre

29. Which of these categories best represents your project? *

Community Environment General Infrastructure Recreation Sport Youth

What is being done to the project?

30. Please select the most relevant works to be done to the project *

Digitisation Equipment Event Exhibition New infrastructure Program
 Upgrade infrastructure

Project Location

* indicates a required field

Project applications must be specific to a Local Government Area and will be prioritised against other projects in that Local Government Area in the assessment process.

31. Please select Local Government Area your project is located in *

Kempsey Shire Council

Projects must be located in one of the 93 regional NSW Local Government Areas, Lord Howe Island or the Unincorporated Far West.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

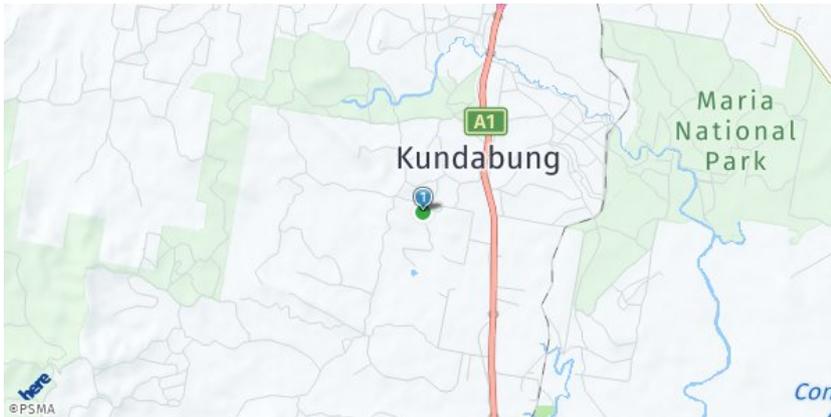
32. Please select the NSW Electorate that this project is located in *

Oxley

To check the State Electorate for a project location use <https://roll.elections.nsw.gov.au/areafinder/>

33. Please enter main project location *

27 Seams Rd
Kundabung NSW 2441 Australia



Latitude: -31.17468 | Longitude: 152.80615

State must be NSW. This is the address where the project will take place. If your project involves multiple locations, select the main location here and list further locations at Q34 below.

34. Please enter additional project locations (optional)

N/A

If your project involves multiple locations, please list them here using the format: location name, street address, town/suburb, NSW, postcode.

Project location information

35. Who owns the land where your project will be delivered? *

- Local council
- NSW Government
- Commonwealth Government
- Community group
- Private land^
- Other:

^Projects can be located on private land but must not be solely for private benefit. The applicant will need to show how the facility will be open to the community.

36. Do you require property or landowner's consent to deliver your project? *

Yes No

E.g. If you are building a physical structure or holding an event you will need written landowner's consent that agrees to the use of the location for the project (e.g. by email or letter).

37. Please attach your property or landowner's consent here

Filename: Landowner's consent - SCCF3-1432.pdf

File size: 16.3 kB

A maximum of 1 file may be attached.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

Please name your file: e.g. Landowner consent - SCCF3-xxxx

Development Approval

We encourage you to apply for development approval from the local council as soon as possible. If your project is successful, approvals can take several months depending on the project's complexity. This will prevent any unnecessary delays to the delivery of your project to your community.

38. Does your project require development approval? *

Yes No

Community Support

* indicates a required field

Evidence of Community Support

Applicants are required to provide evidence of community consultation that demonstrates strong community support on the project you submit.

39. How did you consult with the community for this project? *

Consultation has been a key part of the process to ensure that this project and outcomes will make a real difference to youth in Kempsey. Community consultation has been epic for this project. All community groups are on board to see real solutions for our regional youth who are disengaged in education. For the first time in this region we are undertaking a holistic approach through whole of community collaboration of indigenous tribes, government agencies, police and community groups united in support of the real solutions and outcomes for our youth. An initial pilot has been ran and is highly successful. We now seek to establish the program in 2020. The township of Kempsey on the Mid North Coast of NSW has a significantly higher than average population of indigenous people 14.5%. Sadly the Kempsey LGA is socio-economic disadvantaged data (SEIFA) shows we are the 4th worst LGA in NSW. The project to build on the existing youth stockcamp model that is currently being delivered by Macleay Options which provides youth with lifeskills and qualifications to work in the agricultural area. the project is to create a new farming enterprise using unused but suitable farm land.

Must be no more than 200 words.

Youth-related projects must demonstrate how young people have been involved in the development of the project

40. Please select the evidence gathered from community consultation *

- information in the council's community strategic plan or other plans or processes that show how community support for projects has been captured
- recent consultation carried out as part of a planning process
- council meetings or council events
- community consultation committees or surveys
- social media interactions
- feedback via mail-outs, web forms, and or an applicant's complaints process
- workshops or local activities
- letters of support from local MPs or community members.
- Other:

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

At least 1 choice must be selected.
Please select all that apply.

41. Please attach evidence of community support *

Filename: Community Support - SCCF3-1432 - Communities & Justice.pdf
File size: 626.3 kB

Filename: Community Support - SCCF3-1432 - Federal Member Pat Conaghan.pdf
File size: 83.2 kB

Filename: Community Support - SCCF3-1432 - NSW Childrens Court.pdf
File size: 107.6 kB

Filename: Community Support - SCCF3-1432 - Real Futures.pdf
File size: 192.8 kB

Filename: Community Support - SCCF3-1432 - Tursa.pdf
File size: 164.0 kB

A minimum of 1 file must be attached.

Please name your file: e.g. Community Support - SCCF3-xxxx

Project Benefits

* indicates a required field

Youth-related projects

44. Explain how the project will benefit young people and how it aligns with the areas of focus. *

This project will significantly benefit young people in the Kempsey LGA particularly disenfranchised regional youth who are disengaged in education. This project has significant alignment with the areas of focus, being youth in expansion of a successful piloted youth program in the Kempsey LGA which has a united team supporting outcomes, inclusive of local schools, police, government department, indigenous groups and local community. Currently there is an unemployment rate of for youth in the Kempsey LGA of 21%. 32% of our youth do not complete Year 12, which is a burden for their future. StockCamp seeks to provide our local youth with an opportunity to re-engage with our community through education, customised support and employment pathways, suited to each individual to prepare them to become "work and job-ready". Macleay Options provide life skills to help the youth navigate the future armed with the tools for success both socially and through education. Outcomes evidence that our youth become the champions of Stockcamp enabling more disenfranchised youth to be reached, increasing our capacity to deliver this vital program to more of our regional youth in Kempsey.

Must be no more than 200 words.

You should make this as descriptive and detailed as possible.

45. Explain how young people have been involved in the development of the proposal. *

Macleay Options has been running the Youth Stockcamp pilot since May 2019, via seed capital & small operating budget contributed by Macleay Options. This pilot has proven to be successful with all youth engaged in the program evidencing a positive change, particularly from a social & skills perspective. Their individual self-confidence has grown, with youth

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

seeking ownership to engage in new skills & education and develop their ability to be "work and life ready".

The program has been adjusted to assist in identifying and responding to the needs of our disenfranchised and disengaged youth from education. Youth Stockcamp will operate a number of flexible learning centres and provide a safe place & opportunities for our youth to re-engage in a suitable & flexible learning environment. Pilot participants have been very honest in recognition of their own pathway to adult prison. The pilot has allowed the program to block this pathway and to develop outcomes to meet the needs of the youth of Kempsey. The youth have been significantly involved and been very honest about their life journey to date to evidence why & how the pilot is changing & saving their lives & providing them with a future & opportunity to stay out of the correction service system.

Must be no more than 200 words.

Youth-Related Programs Outcome

* indicates a required field

Projects for young people must be aligned to the areas of community, wellbeing, connectivity and work ready

- Community programs should help enhance young people's artistic, civic, cultural, leadership, recreational and sporting development.
- Wellbeing programs should support young people to understand, improve and maintain their physical and mental health.
- Connectivity programs should provide young people access to affordable and reliable transport and digital options.
- Work Ready programs should support young people to pursue further education and training to develop key employability skills.

46. Please select the outcome of your project *

- Community: enhancing young people's artistic, civic, cultural, leadership, recreational and sporting development.
- Wellbeing: supporting young people to understand, improve and maintain their physical and mental health.
- Connectivity: providing young people access to activities and digital options.
- Work Ready: supporting young people to pursue further education and training to develop key employability skills.

At least 1 choice must be selected.

Select multiple if relevant to your project.

Outcome of Community project

By selecting your project outcome to be aligned to **Community program**, the outcome you intend to reach is:

- Young people have **increased** access to a variety of **youth appropriate** arts, screen, culture, leadership, recreation and sporting activities.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number and type of service accessed

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

- number of young people who are satisfied with service
- number of young people who report increasing access to these services as a result of the SCCF.

The potential methods to evaluate if your project is meeting the outcome:

- attendance lists
- head counts by facilitator
- feedback surveys (before and after).

The frequency of measurement - annually

Outcome of Wellbeing project

By selecting your project outcome to be aligned to the **Wellbeing program**, please select what outcome you intend to reach for young people.

47. Please select the outcome of your project *

- Young people have improved access to youth appropriate services.
- Young people report an increase in one of the following elements: sense of confidence, meeting new people, attaining a new skill or knowledge.

At least 1 choice must be selected.

Young people have **improved** access to youth appropriate services.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number of young people accessing SCCF funded youth services
- number of young people who regularly use the service.

The potential methods to evaluate if your project is meeting the outcome:

- attendance lists
- head counts
- no of young people who attend the service more than 2 times
- feedback surveys.

The frequency of measurement - annually

Young people report an **increase** in one of the following elements: sense of confidence, meeting new people, attaining a new skill or knowledge.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number and type element that young person reports an increase in attaining.

The potential methods to evaluate if your project is meeting the outcome:

- feedback surveys (before and after)
- informal feedback groups ("check out" as part of a workshop).

The frequency of measurement - annually

Outcome of Connectivity project

By selecting your project outcome to be aligned to the **Connectivity program**, please select what outcome you intend to reach for young people.

48. Please select the outcome of your project *

- Young people have the skills to access services including online services and platforms.
- Young people have increased access to transport to access services.

At least 1 choice must be selected.

Young people have the **skills** to access services including online services and platforms.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number and type of services accessed
- type of skills attained.

The potential methods to evaluate if your project is meeting the outcome is to:

- head counts
- feedback surveys(before and after)
- informal feedback groups ("check out" as part of a workshop).

The frequency of measurement - annually

Outcome of Work Ready project

By selecting your project outcome to be aligned to the **Work Ready program**, please select what outcome you intend to reach for young people.

49. Please select the outcome of your project *

- Young people have increased access to education, training opportunities and employment.
- Young people have the skills and knowledge to navigate pathways into careers.

At least 1 choice must be selected.

Young people have **increased access** to education, training opportunities and employment.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number of young people accessing SCCF funded education or training activities
- number of young people who have attained employment as a result of a SCCF funded program.

The potential methods to evaluate if your project is meeting the outcome is to:

- attendance lists
- head counts
- surveys and informal interviews with young people
- feedback surveys
- informal feedback groups ("check out" as part of a workshop).

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

The frequency of measurement - annually

Young people have the **skills** and knowledge to navigate pathways into careers.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number of young people who report attaining a new job and/or job ready skill and/or knowledge to access employment
- number of young people who access employment as a result of the SCCF funded program.

The potential methods to evaluate if your project is meeting the outcome is to:

- attendance lists
- head counts
- surveys and informal interviews with young people
- before and after survey for skill and knowledge attainment projects.

The frequency of measurement - annually

Project Outcome

* indicates a required field

Your Project Outcomes

51. Based on the outcome/s selected, please state how your organisation will measure the impact of the project? *

The outcomes to measure the impact of Stockcamp project delivery will be:

1. The commencement of 6 youth participants in March 2019 to grow over the next 12 months to 12
2. Support of each participant to attend Youth Stockcamp on a regular basis including providing a transport service to overcome the absence of a reliable family vehicle
3. The provision of meals to ensure that participants have the capacity to learn
4. Individual plans to include education plans, notes from monthly management committee meetings and weekly meetings with teaching/mentoring staff
5. Referrals to support services including Drug and Alcohol and monitor outcomes
6. Monitoring and assessment of the education outcomes of each participant and provide suitable support to ensure the outcomes are reached
7. Allowing ownership of our youth to set goals for themselves to foster resilience and leadership and to then support them in achieving this through achievement recognition
8. Deliver through collaboration for the installation and landscape of a proposed bike track within a park in Kempsey

Must be no more than 200 words.

Describe how you will measure the outcomes demonstrating benefits realised.

Project Plan

* indicates a required field

A project will be considered viable if it

- has a realistic budget based on substantiated quotes or assumptions
- is cost-effective and represents value for money
- can be delivered within the program deadline
- demonstrates access to the necessary expertise and support to deliver the project
- does not require ongoing funding from the NSW Government
- demonstrates how it will be operated and/or maintained when the project is completed (where applicable).

It is strongly recommended that applicants use the provided SCCF templates to give their projects the best chance of being deemed eligible.

Click the link below to download a copy of the SCCF Project Plan Template. You must populate this with your key project activities, tasks, start/end dates and outputs. A completed template must be uploaded at Q53.

Download the SCCF [Project Plan Template](#)

Project plans MUST have a suitable level of detail commensurate with the funding amount sought.

52. Expected Project Start Date *

01/03/2020

Must be a date and between 1/2/2020 and 31/1/2021.

Projects must not be retrospective and must commence within 12 months of funding approval.

53. Expected Project End Date *

01/03/2021

Must be a date and between 1/3/2020 and 31/1/2023.

Projects must be completed within three years of funding approval.

54. Upload a PDF or Excel of the completed project plan *

Filename: Project Plan - SCCF3 1432.xlsx

File size: 24.2 kB

A maximum of 1 file may be attached.

Please name your file: e.g. Project Plan - SCCF3-xxxx.

55. Does your project require ongoing operations and/or maintenance? *

Yes

No

56. Explain how the project will be operated and/or maintained upon completion *

This project will be operated and maintained upon completion and into the future by Macleay Options. Currently, we are working with the State & Federal Government on a long-term funding agreement. We are finalising with the State, Federal and through private funding a delivery model of this program in Year 2 & beyond. Our future plans include FACS

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

in relation to providing accommodation & 24/7 care provider for our participants over the age of 16 years. The Youth Stockcamp pilot in Kempsey demonstrates that this program is supported & needed to halt high indigenous disengagement with current education methods.

Must be no more than 100 words.

Risk management plan

Projects will not be funded if they represent a significant risk to the community and or reputational risk to the NSW Government. If the project is a physical risk to the community (e.g. people could get hurt) then you are expected to have a risk management plan which outlines what steps are needed to mitigate these risks.

57. Please provide advice on any risks you may anticipate in the process of delivering this project, and how you will work to control them.

Risk description	What will you do to help reduce the risk?
Project Scope	We have applied a scale up model to ensure we have capacity to take on the youth for S tockcamp over a number of months . Initially we will start with 7 youth and scale up over a 2 year period to 20 youth
Program Budget	Monitor budget weekly to ensure program is delivered within budget and outcomes are a chieved. Have weekly program delivery mee tings to ensure program and youth remain o n track
Referrals and Expectations	Our model has been built that we have quart erly intakes of new participants to ensure we can manage and support each new youth m ember that joins
Establishment of Policies and Procedures	Establishments of all relevant policies and pr ocedures to support staff in the deliver of th e program
Program Deliverables	Monitor monthly, progress of participants an d program and adjust accordingly
Program Cashflow	Appoint an administration person to ensure all paperwork has been completed for paym ent from Dept of Education and employment training.
Program Curriculum	Ensure teachers/mentors have resources to complete curriculum and education delivera ble to ensure payments can be made

Project Halfway Milestone

The Project Milestone will normally be halfway through the project.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

58. Project Halfway Milestone: Which key project activities in your project plan will be completed when you reach your halfway milestone? *

The key project activities we will achieve at the halfway point is the following;

1. Min. of 6 youth engaged in the program
2. Report on outcomes of each participant, and their progress in achieving their goals
3. Report on progress of completion of participants undertaking Links to learning or undertaking of formal qualification - progress report
4. Report on financial budget, income received and expenses paid

59. Anticipated Project Halfway Milestone Completion Date *

01/07/2020

Must be a date and no earlier than 1/4/2020.

60. What evidence will demonstrate that you have completed the halfway milestone? *

1. Document evidence of youth engaged in program. Names and dates when they joined
2. Outline of progress with each participant and whether they have commenced education. Not all participants will be in a position to start formal education from Day 1. We will commence when the participant has been coached and supported to the point they can deliver the education outcomes

3. Budget versus actual

Must be no more than 150 words.

Include expenditure evidence.

Project Budget

* indicates a required field

It is strongly recommended that applicants use the provided SCCF templates to give their projects the best chance of being deemed eligible.

Click the link below to download a copy of the SCCF Budget Template. You must populate this with your key project items/tasks and costs. A completed template must be uploaded at Q61.

Download the SCCF [Project Budget Template](#)

What are eligible project costs?

Project costs may include those associated with:

- building local infrastructure
- building a new website or app
- delivering programs
- exhibition displays
- hosting an event.

Should my grant request include GST?

- GST is not payable on grant payments to local councils under SCCF because the payments are between government related entities.
- For eligible community organisations registered for GST and where it is payable, we will pay the approved grant amount plus 10 per cent.

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

- If eligible community organisations are not registered for GST, they will need to incorporate any GST paid by them to third parties into the project budgets and the grant amount.

Administration Costs and Costs for Measurement of Outcomes

- Budgets can include up to a total of 20 per cent of the SCCF grant amount requested for all administration costs. Contingency costs will need to be part of this 20 per cent. Should your project be successful and the contingency costs included in your budget not used, this amount will be deducted from the final grant payment.
- The cost of public liability insurance can be included in the project budget as part of the administration costs.
- Also factor in costs associated with measuring outcomes for the community eg. measuring baseline and changes in attendance numbers, usage or hours of use.

Include these costs as line items in your project budget.

Ensure that the following are **not included** in your budget:

- Ongoing staff costs or operational costs beyond three years from project announcement for programs; or
- Ongoing staff or operational costs for infrastructure projects
- The purchase of land or buildings is an ineligible cost under the SCCF. If this is an element of your project, you will need to find another source of funding for that component.

Budget

61. What is your total Project Budget? *

\$760,459.00

Must be a whole dollar amount and at least \$50,000. GST exclusive where applicable. Please type the total amount from your budget here.

62. Attach your completed budget template here *

Filename: Project Budget SCCF3 1432.xlsx

File size: 28.7 kB

A maximum of 1 file may be attached.

Please name your file: e.g. Project Budget - SCCF3-xxxx.

Cost Evidence

63. Provide at least one quote (from a tradesperson or qualified contractor) or detailed estimate that addresses all key items in your budget

Upload Quote(s)/Detailed Estimate *

Filename: Project Budget Forecast SCCF3 1432.xlsx

File size: 23.7 kB

A minimum of 1 file must be attached.

Please name your file: e.g. Quote 1 - SCCF3-xxxx. Multiple documents can be uploaded if you are sourcing costs from a variety of suppliers.

Project Funding

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

* indicates a required field

Project Funding

Individual project applications must seek a minimum of \$50,000. Applications seeking between \$50,000 and \$1 million can be for the entire project cost as a grant.

Should my grant request include GST?

- GST is not payable on grant payments to local councils under SCCF because the payments are between government related entities.
- For eligible community organisations registered for GST and where it is payable, we will pay the approved grant amount plus 10 per cent.
- If eligible community organisations are not registered for GST, they will need to incorporate any GST paid by them to third parties into the project budgets and the grant amount.

64. Total Amount of SCCF Funding Requested *

\$550,000

Must be a whole dollar amount and at least \$50,000. GST exclusive where applicable.

Co-Contribution

Projects requiring grant funding of more than \$1 million will only be considered where the applicant co-contributes a minimum of 25 per cent of the total grant amount. The financial co-contribution may be from the applicant or other funding sources, but must be confirmed.

65. Co-Contribution Amount *

\$210,459

Enter 0 if not co-contributing to this project. GST exclusive where applicable.

Other Source/s of Income

66. Are there any other sources of income for the project? *

Yes No

Project Funding Summary

Please ensure that the **Total Project Cost** (Q61) and **Total Funding** (Q68) are equal. If amounts are not equal, refer to your responses in the associated questions and amend accordingly.

68. Total Project Cost = Total Project Budget Amount (Q60)

\$760,459

This number/amount is calculated.

Total budgeted cost (dollars) of this project

69. Total Funding = Total Amount of SCCF Funding Requested (Q63) + Co-Contribution (Q64) + Other Income Sources Total (Q66)

\$760,459

This number/amount is calculated.

Total funding sources for this project

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

70. Validation check: Total Funding (Q68) = Total Project Cost (Q67)

\$0.00

This number/amount is calculated.

This must be Zero. Please check your responses above and amend accordingly.

Declaration

* indicates a required field

I declare this application meets the following SCCF eligibility criteria

- Has been prepared by and is being submitted by an applicant from an eligible regional local government area, Lord Howe Island or the Unincorporated Far West.
- Project applications is specific to a Local Government Area.
- Project can commence within 12 months and be completed within three years of funding approval.
- Project is not for any works that have already been approved and allocated funding in councils forward capital works program.
- Detailed project plan in the provided template has been attached.
- Detailed project budget in the provided template has been attached.
- Administration costs will not exceed more than 20% of the funds being sought from SCCF.
- Minimum financial co-contribution of 25 per cent has been included if requesting over \$1 million of SCCF funding.
- Project can be operated and maintained beyond the funding period (if applicable).
- Applicant will notify the Department if grant funding is secured from another source.

71. Eligibility Declaration *

- Yes, this application meets the SCCF eligibility criteria outlined above

Disclaimer

The **Applicant** acknowledges and agrees that: (i) submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion; (ii) it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; (iii) prior to the parties entering into a funding deed, the Department (as executor of the deed) may withdraw funding for any reason (or for no reason) and in any circumstances, and may revise the dates on which the funding (or any part of it) is to be provided in its sole discretion; and (iv) it has read the *Funding Guidelines for Stronger Country Communities Fund* and has fully informed itself of the relevant SCCF program requirements.

Use of Information.

The Applicant acknowledges and agrees that: (i) if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded; (ii) the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however,

SCCF Project Applications R3

SCCF Application form R3

Application SCCF3-1432 From Michael Milicevic - DRAFT

such documents will remain subject to the *Government Information (Public Access) Act 2009* (NSW) (**GIPA Act**); and (iii) in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Policy

The Applicant acknowledges and agrees that: (i) the Department is required to comply with the *Privacy and Personal Information Protection Act 1998* (NSW) (the **Privacy Act**) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the SCCF program will be handled in accordance with the Privacy Act and its privacy policy (**available at: <https://www.dpc.nsw.gov.au/privacy>**); (ii) the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act; (iii) it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Declaration and Authorisation

The Applicant represents and warrants that this application has been authorised by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc.).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent)) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

72. By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- all information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- all relevant conflicts of interest have been declared.

Please select all above to declare that this project application complies

Name *

Mr Michael Milicevic

Position *

Chief Executive Officer

NOTE

SCCF Project Applications R3
SCCF Application form R3
Application SCCF3-1432 From Michael Milicevic - DRAFT

Please ensure you click **Submit Application** when you are ready to submit. Applications must be submitted prior to the round closing date to be eligible for consideration.

Once you have submitted your application you cannot make any changes.